

## **Brentwood Recovery Home Job Posting – RPN Part Time**

We are seeking an energetic person to join our team, working under the direct supervision of the Senior Management Team.

The successful candidate will be responsible for the performance of a variety of tasks related to Nursing.

### **RPN Duties and Responsibilities**

See attached “Job Description –Staff RPN

### **RPN Requirements and Qualifications**

- Must be able to work in a team environment and in close collaboration with the Medical Team
- Ability to manage time and responsibilities independently
- Must have a general ability to work on computers
- RPN licence in good standing
- Valid Police Clearance with Vulnerable Sector check will be requested upon commencement of employment

### **Compensation and Schedule**

Starting salary and benefit package to be based upon the successful applicant’s experience and qualifications.

### **How to Apply**

In compliance with Covid-19 related policies and restrictions, resume and cover letter may be submitted by email only to:

[rrobinet@brentwoodrecovery.com](mailto:rrobinet@brentwoodrecovery.com)

Please mark in the subject line “RPN Job Posting”

## **Brentwood Recovery Home Job Posting – RPN Part Time**

Member of the Medical Team, responsible directly to the Senior Management Team. Works in collaboration with Medical Office Staff performing a variety of tasks related to daily Nursing. Works with the management team and group leaders. Has good assessment skills and a knowledge of addiction nursing. Some computer skills necessary. Ability to work with clients with Mental Health problems. Candidate should be assertive with a healthy mix of compassion and suspicion.

### 1. Individual Priorities/Responsibilities

- (a) Medication administration (ordering and processing)
- (b) Helping with Nurse Practitioner call and Psychiatrist call. (organizing call)
- (c) Medication distribution
- (d) Deals with all client medical needs (Calling Doctors arranging appointments)
- (e) Office duties (destroying meds, taking temperatures for vaccine storage) working with Health Unit on Pandemic issues and vaccine storage. Checking Defib machines
- (f) Documentation
- (g) Weekend medication distribution
- (h) On call for after hour problems
- (i) Counselling and discernment when dealing with clients with mental health problems
- (j) Covid assessment on new admissions in Isolation area.
- (k) Crises intervention.
- (l) Possibility of afternoons and weekends

Note: Duties not limited to items above. As a member of the Medical Team, deal with other tasks/projects/issues as they arise.